

# Application for post of Assistant Chief Fire Officer



Please return to: Human Resources  
 Avon Fire & Rescue Service Headquarters  
 Valley Road  
 Portishead  
 BS20 8JJ

## Personal Particulars

|                             |                |   |
|-----------------------------|----------------|---|
| <b>Mr/Mrs/Miss/Ms/Other</b> | <b>Surname</b> | <b>First name</b>                                     |
| <b>Address</b>              |                | <b>Have you a current driving licence?<br/>YES/NO</b> |
| <b>Telephone number:</b>    |                | <b>National Insurance No:</b>                         |
| <b>Email address:</b>       |                |   |

## Education, Training and Professional Qualifications

|  | Qualification and grades    |                 |                  |
|--|-----------------------------|-----------------|------------------|
| Relevant academic qualifications                     |                             |                 |                  |
|  | Name of Association or Body | Method of Study | Membership grade |
| Membership of Professional or Technical Associations |                             |                 |                  |
| Relevant Fire Service Courses Attended               |                             |                 |                  |

**Employment history (most recent first)**

| <b>Fire Service</b> | <b>Dates of employment</b> | <b>Position held</b> | <b>Salary</b> | <b>Brief summary of duties</b> | <b>Reason for leaving</b> |
|---------------------|----------------------------|----------------------|---------------|--------------------------------|---------------------------|
|                     |                            |                      |               |                                |                           |

**Employment history continued**

| <b>Fire Service</b> | <b>Dates of employment</b> | <b>Position held</b> | <b>Salary</b> | <b>Brief summary of duties</b> | <b>Reason for leaving</b> |
|---------------------|----------------------------|----------------------|---------------|--------------------------------|---------------------------|
|                     |                            |                      |               |                                |                           |

## **PERSONAL STATEMENT**

Please provide evidence which you consider best demonstrates how you are able to meet the leadership framework plus the personal qualities and attributes indicated below.

### **Fostering a positive culture**

### **Outstanding Leadership**

### **Service delivery and putting communities first**

**Organisational effectiveness**

**Ability to lead, involve and motivate others**

**Ability to work as part of a strategic team**

**Experience of driving and managing change to improve organisational effectiveness**

**Evidence of your ability to develop yourself and teams**

**Evidence of strong influencing skills and effective problem solving skills**

**Experience of managing critical incidents in a pressurised environment**

**Evidence of having a positive impact and commitment to diversity and integrity**

**As a guide, you should provide an average of 300 words per criteria.**

**MISCELLANEOUS INFORMATION**

To your knowledge, do you have any form of relationship with either any Councillors or Employees of Avon Fire Authority? If so, please complete this section:

Councillor's name: .....

Relationship: .....

Employee's name: .....

Relationship: .....

**Please Note:**

1. Deliberate omission to notify any such relationship could lead to disqualification of your application or later dismissal if appointed.
2. Canvassing members of the Fire Authority, directly or indirectly, disqualifies your application.

Please give details of any superannuation or other pension scheme to which you presently belong:

If appointed to this post will you retain any other form of paid employment which is being currently undertaken by you? If Yes, please give details of employment including number of hours worked.

Indicate any official positions held:

**Disability.**

Are You Disabled? YES/NO

Please give details of any adjustments you require:

**Sickness Record.** Number of days absence from work in the last 12 months: .....

**Criminal Convictions or CCJS**

Please confirm below if you have a criminal or driving conviction which is not yet spent. If you have any queries please contact The Clerk (Amanda Brown) in advance of your application.

Criminal convictions YES/NO

Details:

**This post is subject to a standard DBS check which will be renewed throughout employment.**

**As you will be required to attend Police & Fire Headquarters, which is a secure site, the appointment to this post will be subject to passing the required vetting process.**

I certify that the details in this application are correct:

Signature: .....

Date: .....

**General Notes**

- 1 False or misleading information will disqualify you from appointment
- 2 Please ensure this form is returned by the closing date